

**LAVENDER RIVER LLC**

1190 Winterson Rd, Ste 200 · Linthicum Heights, MD 21090 · support@lavrivllc.com

# CHANGE ORDER

*Amendment to the Project Oversight Agreement*

This Change Order amends the Project Oversight Agreement (the "Agreement") between Lavender River LLC ("Lavender River") and the Client identified below. All terms of the Agreement remain in full force and effect except as modified by this Change Order. Capitalized terms not defined here have the meanings given in the Agreement.

## 1. Project and parties

Client name

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Project name / address

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Original Agreement date

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Change Order number

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Change Order date

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## 2. Description of change

Describe the scope change, additional service, or new work being added or removed. Reference the original Section 2 scope where applicable.

Description

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## 3. Reason for change

Check all that apply:

- Client-initiated scope change (new room, new selection, added phase)
- Contractor-initiated change (substitution, sequence change, site condition)
- Re-design or re-specification of previously approved selections
- Additional site visit(s) or walkthrough(s) beyond Section 4 cadence
- Final walkthrough with Client and Referred Provider(s) at substantial completion

- Active oversight escalation (dispute, remediation, schedule conflict)
- Time spent unwinding meetings/calls held without Lavender River present
- Other (describe in Section 2)

#### 4. Fee for this change

Check one:

- Flat fee: \$ \_\_\_\_\_
- Hourly: \$ \_\_\_\_\_ / hour · Estimated hours: \_\_\_\_\_ · Estimated total:  
\$ \_\_\_\_\_
- No-cost amendment (scope adjustment only, no fee change)

Billed in addition to the original Agreement fees. Due within seven (7) days of invoice. Hours invoiced in 30-minute increments. Estimates are good-faith; actual hours may vary and will be reported in writing.

#### 5. Schedule impact

Days added to project \_\_\_\_\_

Revised estimated end date \_\_\_\_\_

*If no schedule impact, write "None."*

#### 6. Acknowledgment

By signing below, the Client authorizes Lavender River to perform the work described above at the fee stated above, and confirms that all other terms of the Project Oversight Agreement remain in effect.

##### LAVENDER RIVER LLC

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date

##### CLIENT

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date